

### **In the event of a Code Orange:**

- Live virtual learning day for students from 9 a.m. to 2 p.m.
- School buildings and office buildings are closed.
- Business operations that can be conducted remotely will continue.
- Buses will not operate.
- The School Age Child Care (SACC) program will not open.
- All in-person school activities (day and evening) are canceled, including field trips, team practices, club meetings, interscholastic contests, and athletic contests.
- All non-school activities (day and evening) are canceled, including Adult Education, evening school classes, and community use, including recreational programs scheduled in school buildings.
- Remote (virtual) extracurricular activities may occur.

### **Instructional Guidelines for Code Orange:**

- Normally scheduled in-person classes will occur virtually during the Code Orange established bell schedule and class times.
- All students and staff will follow the class/subject schedule they would have followed on that calendar day using the Marsteller MS Code Orange Schedule.
- Students will log in to their classes using Canvas and Zoom. Teachers should communicate their Zoom link to students.
- Teachers may provide new learning as a part of the instruction.
- Students enrolled in the PWCS K-8 Virtual Academy, Virtual Prince William, and Virtual Virginia should follow their normal daily virtual schedule.
- All teachers will provide live virtual instruction to their students using Zoom.
- Students will need to turn their cameras on and participate in the class to be counted as present. Blurred or other backgrounds can be utilized by students.
- Teachers should take attendance in each class using the Hub as normally done using the typical codes.
- Families will need to contact the Help Desk for any technology challenges at 703-791-8826.
- Beginning October 15, students, teachers, other instructional staff, and administrators should take home their assigned laptop or iPad and needed instructional materials on a nightly basis.
- If a student forgets their school-issued device, they may use another device or phone to access most applications online, including Canvas, Office 365, and Zoom.
- Any family needing assistance with home internet should contact their school during the first month of school to receive a school-issued take-home hot spot.
- All Section 504/IEP accommodations that are applicable to the virtual setting should be implemented. School staff should coordinate the provision of IEP services in a way that mirrors how they would be provided in person (e.g., co-taught and pull-out services, related services, etc.).
- If a school has a concern with a student who is unable to access virtual instruction due to the nature their disability, they should consult with their cluster staff to discuss alternate access and/or the need to consider compensatory services. This should apply only to a very small number of students.
- English learner and gifted services that are applicable to the virtual setting should be implemented. These services should mirror, to the greatest extent possible, the model of services provided in person.